Clinical Research Study Assistant
Department of Allergy & Immunology
Boston Children’s Hospital

Full-time position available June, 2018

Dr. Rima Rachid, Assistant Professor at Harvard Medical School and Associate Director of Research at the FARE Center of Excellence at Boston Children’s Hospital is seeking a new Clinical Research Study Assistant for her investigative work in the Department of Allergy & Immunology. The RSA will coordinate multiple food allergy studies, including randomized controlled trials for peanut oral immunotherapy and a longitudinal study of the role of gut microbiota in infant food allergy development. Principal duties and responsibilities will include:

- Screening, recruiting, and consenting study subjects
- Acting as a liaison between the research team and study subjects and families to ensure continued information exchange, safety, and support.
- Managing study-related communication between multiple parties, including the Principal Investigator, nursing staff, research pharmacy, and corporate sponsor
- Study documentation, data management and coordinating the scheduling of patient visits.
- Document preparation and review for the Institutional Review Board (IRB)
- Other investigative and administrative duties, as necessary

A minimum of a 2 year commitment, ability to work independently and attention to detail a must.

Prior knowledge of Allergy and Immunology is not necessary. It is most important that the applicant be communicative, highly efficient and well-organized.