We can help you with all facets of career development:

Career Coaching • Job and Internship Listings • Campus Recruiting • Resume and Cover Letter Preparation • Interviewing Tips • Applying to Grad School • and much more!

From your first year to your last, and even after you graduate, we can help you in making career decisions, exploring careers, setting goals, and developing skills and strategies to realize these goals.

Open Monday to Friday, 9am - 5pm • 740 Dowling Hall • 419 Boston Ave, Medford, MA • 617.627.3299

GUIDE to the CAREER CENTER

LOOKING FOR A JOB OR INTERNSHIP? Go to JUMBO JOBS, our database of 5,000+ listings. For additional internship listings, go to EngIN (engineering internships) and LACN (the Liberal Arts Career Network).

INTERVIEW WITH COMPANIES ON CAMPUS! Check Jumbo Jobs for organizations collecting resumes and interviewing Tufts students through the Campus Recruiting Program. In addition, we host employers and grad school information sessions on campus and various off-campus recruiting events in NYC, DC, LA, and Boston.

INTERNSHIPS are essential for learning about careers and gaining skills for future jobs. Paid or unpaid, part-time and full-time, find thousands of internships at careers.tufts.edu. Attend internship workshops for tips and tools.

TUFTS INTERNSHIP PROFILES (TIP) Internship tips from Tufts students for Tufts students. Accessible at careers.tufts.edu.

SUMMER INTERNSHIP GRANTS Apply for funding for your unpaid internship. Check our website for deadlines and application forms.

CAREER FAIRS Meet hundreds of employers to learn about internships and entry-level jobs. Annual Career Fairs are held in the fall and spring, in addition to a Sci-Tech Fair in the spring.

CAREER AND INTERNSHIP CONNECTION (CIC) Interested in working in LA, NYC or DC? Meet with more than 250 employers at career fairs and interview days held during January break in NYC, DC, LA and Boston.

CAREER PROGRAMS Here’s a sample of the 175 programs we offer during the year:

- Careers in the Common Good
- LinkedIn Labs
- Mock Interview and Resume Critique Days
- Careers in Consulting: An Evening of Networking
- Finding an Internship and Job Search Workshops
- On the Air: Careers in the Media
- Sophomore and First-Year Seminars
- Sophomore Personal Career Development Course
- Dining with Confidence: Business Etiquette Program
- Applying to Grad School
- Employer Tips Series: Advice from Industry Insiders
- Job Search Boot Camp for Seniors
- Finance Career Forum
- Diversity Networking Night

Watch your weekly Career e-News
Check the Career Center online calendar for these and many more career and graduate school programs
INDIVIDUAL CAREER COACHING

Career Advising Appointments - 30 minute meetings to discuss majors, career exploration, networking, interviewing, applying to graduate school, and job and internship searches.

Drop-In Hours - Ideal for resume or cover letter critiques. First come first served, no appointment needed. Offered daily in Dowling Hall & the Engineering Buildings.

Graduate and Professional School Assistance - Whether you intend to go directly from Tufts to grad school or wait a few years, we’ll discuss your future plans (choosing a program, personal statements, references).

NEW: FOCUS 2 - A self-paced, online, interactive career guidance system designed to help you assess your interests, skills, personality and values, and explore careers, majors and much more! Access this helpful tool in the Careers and Majors section of the Career Center website.

Uncertain about your direction? Don’t worry; you don’t need to know what you’re going to major in or what you’ll do after graduation to speak with a career advisor. Wherever you are in the career planning process, we’ll assist you in examining your options and direct you to further resources.

Appointments fill quickly, so plan in advance to make sure you get help before an application deadline or interview! Call 617.627.3299

NETWORK WITH ALUMNI to learn about career paths and meet people from different fields, including consulting, engineering, international affairs, and nonprofits. In addition, we have numerous networking events on campus and programs in NYC and DC.

Access the Tufts Career Advisory Network (Tufts CAN), which is comprised of 9,500+ alumni who have volunteered to provide information and advice about career fields, geographic areas, industry trends, and job and internship search strategies.

CAREER RESOURCES are available through subscriptions just for Tufts students. See these links on our website:

Careers A-Z - industry-specific links to our favorite career sites
CareerSearch - database of employers searchable by industry, location, and other criteria
Career Spots and Candid Careers Videos - short videos with practical information for your job or internship search
Current Jobs for Graduates - job listings targeting the liberal arts population
Going Global - e-books, job and internship postings, and other resources for individuals seeking work in 40 countries
Internships USA - a resource with 3,000 employers offering internships across 14 sectors
Opportunities in Public Affairs - jobs and internships in government, public relations, advocacy & media
Spotlight on Careers - career research resources for more than 40 career fields
What Can I do with a Major In...? helps you connect your major with possible careers

Visit our website: CAREERS.TUFTS.EDU for links, handouts and other resources:

Self-Assessment • Networking • Grad School Jobs & Internships • Resumes & Letters • Careers & Majors • Fellowships • Diversity Resources

FIND US ON FACEBOOK AND TWITTER and be the first to hear about new events, jobs, and internships. Read our blog for career advice, tips from alumni, and student profiles.

Blog: tuftscareerservicesambassadors.blogspot.com
Facebook: Search Tufts Career to like our page
Twitter: Follow @TuftsCareer for daily tweets