Introduction

Tufts University Residential Life & Learning manages all living accommodations owned or leased by the University which provides housing each term to eligible students. All students must conduct themselves in a manner consistent with the University's expectations, as stated in the Student Handbook, Residential Life & Learning Housing Policies website and all other applicable University policies, procedures, supplemental agreements, rules and regulations.

Acceptance of License Agreement

In order to live in University housing, a student must read and agree to the terms of the 2021-2022 Housing License Agreement at the time the student applies for housing. By signing the License Agreement on-line and/or by accepting keys, an encoded keycard to the room/apartment, and/or accessing their room by other means, the student shall be deemed to have acknowledged and accepted the terms and conditions of this agreement. While first and second year undergraduate students are required to live on-campus, acceptance of the terms of this agreement does not guarantee undergraduate juniors and seniors or graduate students a space in Tufts University housing.

Failure to sign the License Agreement may result in loss of housing privileges. The student agrees to live in University housing under any and all rules and regulations established by Residential Life & Learning and Tufts University. The University may, in its sole discretion, revoke this License Agreement and/or bring disciplinary action against a student for violations of any University policy and/or the regulations or policies included in this License Agreement, the Student Handbook, or Residential Life & Learning Housing Policies website. Students must comply with all requirements related to disciplinary proceedings, including but not limited to summonses to conferences or student-conduct hearings. Notices to a student will be considered received by the student if given to students personally, e-mailed to the student’s University email account, mailed to the student’s home address, or put in the student’s on-campus mailbox.

Eligibility

Fall/Spring Semesters (Academic Year)

Tufts University Housing is available only to full-time undergraduate or graduate students matriculated in the schools of Arts & Sciences and Engineering. This includes student enrolled at the School of Museum of Fine Arts. Students must be financially cleared with the Bursar’s Office in order to move-in/receive access to their building or room.

Graduating Seniors may take the balance of their necessary credits during their final semester and be eligible for on-campus housing.

Eligible graduate students are full-time students in their first year of their graduate program in the School of Arts and Sciences or School of Engineering.

Summer 1/Summer 2 (Summer Term)
Tufts University Housing is available only to students who are registered in a Tufts University undergraduate or graduate course being offered during the applicable Summer term. Students participating in Tufts summer programs may be offered University housing as part of their compensation and should be sure to follow up with program coordinators regarding this process.

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<thead>
<tr>
<th>Resident Category</th>
<th>Fall Semester Residency Period</th>
<th>Spring Semester Residency Period</th>
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<tr>
<td>Entering Undergraduates (Class of 2025)</td>
<td>9/1/21 at 8:00 AM – 12/23/21 at Noon</td>
<td>1/19/22 at Noon – 5/13/21 at Noon</td>
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<tr>
<td>Continuing Undergraduates (Class of 2022/23/24)</td>
<td>9/5/21 at 8:00 AM – 12/23/21 at Noon</td>
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<td>Graduating Undergraduate Class of 2022)</td>
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<td>Graduate Students (Arts, Science &amp; Engineering)</td>
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<tr>
<td>Graduate Students (Fletcher School)</td>
<td>8/26/21 at 8:00 AM – 12/23/21 at Noon</td>
<td>1/18/22 at Noon – 5/12/21 at Noon</td>
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Residency Requirement

Entering first-year students are required to live on campus per the University’s Two-Year Residency Requirement for AS&E undergraduate students.

In the case of a student who studies abroad through a Tufts approved program during their sophomore year, that semester counts as semester on-campus for the four-semester residence requirement.

A student who would start their fall semester as a second semester sophomore may continue to be guaranteed housing for the entire academic year, however, as they would be a Junior in their second/spring semester of that academic year, they would participate in the housing selection process with the other Juniors who received lottery numbers.

Study Abroad Programs

Students who register with the intention to participate in Tufts approved program during their sophomore year, that semester counts as semester on-campus for the four-semester residence requirement.

Students who register with the intention to participate in Tufts approved programs for the Fall or full year will not be permitted to participate in the housing selection process for the upcoming year due to available spaces on campus. Students whose plans change as a result of program cancellation may be placed in priority spots on the housing waitlist for future available spots.
Students whose plans change as a result of personal decision making will be placed on the housing waitlist in order of their application date.

**Hall and Room Assignments**

Room assignments for first-year students are made based on the preferences stated in their Housing Application and a signed License Agreement. Room assignments for continuing students are based on eligibility as determined by space availability, the housing process, and a signed License Agreement. Room assignments for graduate students are based on preferences stated in their Housing Application and a signed License Agreement. Room assignments for graduate students are based on a completed application, a signed License Agreement, and room availability.

Effort is made to honor a student's preference for roommate, room type, and facility. However, Tufts University does not guarantee the type or location of residence and/or roommate requests. If a student does not check into their reserved housing space within forty-eight (48) hours after the official move-in period, it will be forfeited unless written notice from the student is provided to the Office of Residential Life & Learning before that time.

If a vacancy occurs in a multiple occupancy room, the remaining resident(s) are often required to consolidate within another vacancy, notify the Office of Residential Life & Learning of a new roommate within 72 hours of the vacancy, or expect to receive a new roommate placed by Residential Life & Learning. Reassignments and consolidations usually take place 2 - 4 weeks into the semester but can occur at any time during the semester. Residential Life & Learning reserves the right to consolidate empty spaces within a building or make reassignments when necessary. Students will not be approved to remain in a double-occupancy-or-higher room space as a solo occupant, unless there are no other persons to place in that location.

The University may accommodate students requesting a room change during the designated room change period each term, or in an emergency, depending on available spaces. Residential Life & Learning may disband any residential unit, up to and including a floor, hall, or room and/or move students into different housing, should Residential Life & Learning deem such action necessary in its sole discretion. In the event that a new roommate is assigned to a student’s room or apartment, the students are required to ensure that their personal belongings only occupy space licensed to them under this Agreement (one bed, closet, dresser, respective portion of common areas, etc.).

Students returning from leave or abroad should complete the appropriate term(s) housing application when they have been cleared to return or have confirmed that they wish to live on-campus.

Spring Applications are typically available after October 1, 2021. Spring Housing Assignments are completed in the first week of December.

**Disclosure of Email Address**
Residential Life & Learning may provide the email addresses for each roommate in a given housing unit to the other members of that housing unit. Students may find it beneficial to contact each other in advance of move-in to determine what each will bring to campus. During the room change period, Residential Life & Learning may provide email addresses to prospective roommates.

**Disclosure of Student Information**

By signing this Agreement, each student consents to and authorizes the University to release any information provided by or about such student, including but not limited to information related to such student's health, safety and/or well-being and emergency contact information to University officials as the University deems appropriate and/or to address health, wellness or safety concerns. University officials/offices to which such information may be released or from which such information may be received include, but are not limited to, Tufts University Police Department, Student Accessibility Services, Health Services, Counseling and Mental Health Services, Office of Equal Opportunity, Office of University Counsel, CARE Office, Residential Facilities, and the Dean of Student Affairs Office.

**Closed Periods**

All residence halls are open through Thanksgiving and Spring Breaks, students need to register through the Tufts Housing Portal, or other Office of Residential Life & Learning designated form, to stay on campus during these breaks. Approval for stay on campus during these periods may be granted at an additional cost to the student account.

Residence halls are closed over winter break. Students that will need to stay on campus over winter break are required to apply for Winter Break Housing during the fall semester. Pending any necessary approvals, the Office of Residential Life & Learning may determine if it is necessary to open any winter break spaces dependent on student need. Students will be notified of any necessary consolidations to winter break spaces during this close period. During said closed period, all other residence halls are not accessible to the residents. All residence halls that are not deemed to be Winter Break Housing are closed from December 23, 2021 at Noon until January 18, 2022 at Noon. Residential Life staff will communicate with students regarding transition between seasonal and academic year housing.

**Dining Program Requirements**

All first-year students are automatically enrolled in the Premium Meal Plan. Second-year students can enroll in the Premium Meal Plan, the 220 Meal Plan, or the 160 Meal Plan. Juniors, seniors, and graduate students may enroll in any of our meal plans.

Students with questions about their meal plan should contact Tufts Dining at 617-627-3566 or visit tufts.dining.edu.

**Termination Charge, Commitment Fee, and Room Rate Adjustments**
UNDERGRADUATE HOUSING

Tufts University will not be liable for loss or damage to students or students' guests' property located in any campus housing facility. This includes, but is not limited to, damage caused by fire, flood, accidents, or loss or interruption of heat, electricity, burglary, theft, bugs/insects or vandalism.

ROOM ASSIGNMENTS ARE MADE FOR THE FULL ACADEMIC YEAR, subject to the right of the Residential Life & Learning to modify or terminate the assignments as set forth herein. Sophomores, juniors, and seniors become responsible for campus housing charges once a campus room is selected and an assignment offer accepted. First-year/transfer students become responsible for campus housing charges once assigned to a room by the University. Fall semester charges will first show on student accounts in July; spring semester charges will first appear on student accounts in November. Campus housing charges are set annually by the Board of Trustees of the University and will appear on resident student bills in two parts, the HOUSING COMMITMENT FEE and the ROOM CHARGE. The housing commitment fee for 2021-22 is estimated to be $750.

THE HOUSING COMMITMENT PORTION ($750) OF THE CAMPUS HOUSING CHARGE IS A NON REFUNDABLE FEE assessed to any student with a reserved on-campus housing space. This fee is non-refundable for any student-initiated cancellation, leave of absence, study elsewhere (study at another university within the U.S.), transfer, or withdrawal. Exceptions will only be made when a student, subsequent to selecting a room is admitted to a study abroad program or approved for a medical leave of absence. In such cases, the student MUST file a study abroad leave of absence form with the office of Undergraduate Studies within ten (10) days of acceptance but no later than April 15, 2021 for fall semester cancellation, or no later than November 15, 2021 for spring semester cancellation.

GRADUATE HOUSING

ROOM ASSIGNMENTS ARE MADE FOR THE FULL ACADEMIC YEAR, subject to the right of the Residential Life & Learning to modify or terminate the assignments as set forth herein. New and continuing graduate students become responsible for campus housing charges once a campus room is selected and accepted, or assigned by the University. Fall semester charges will first show on student accounts in July; spring semester charges will first appear on student accounts in November. Campus housing charges are set annually by the Board of Trustees of the University and will appear on resident student bills in two parts, the HOUSING COMMITMENT FEE and the ROOM CHARGE. The graduate housing commitment fee for 2020-21 is estimated to be $3,000. THE HOUSING COMMITMENT PORTION ($3,000) OF THE CAMPUS HOUSING CHARGE IS NOT REFUNDABLE for any student-initiated cancellations, leave of absence, transfer, or withdrawal.
Since room assignments are made for the full academic year, students cancelling their spring housing to live off-campus are financially responsible for their spring semester housing charges. For more information regarding University withdrawal and leave dates and schedules, please refer to the Billing Department’s Refund Calendar.

All housing rates can be found on the Office of Residential Life & Learning website (go.tufts.edu/reslife) for the 2021-2022 academic year.

Fall semester residents who will not be studying on the Medford/Somerville campus during the spring semester must notify the Office of Residential Life & Learning in writing by November 12, 2021.

**Fraternity and Sorority Housing**

Fraternity and Sorority Houses are permitted to house juniors and seniors only. Second Year Students/Sophomores who have joined a fraternity or sorority during the academic year are not permitted to move into fraternity or sorority houses. Graduate students are not eligible to live in Fraternity and Sorority Housing.

**Use of University Housing Facilities**

Access to and use of University residence halls, suites, and apartments are available only to students living in our residence community, their invited guests, and other persons authorized by Residential Life & Learning. Unauthorized entry to, or use of, University housing facilities is prohibited. Students are not permitted to use their residence hall room or mailbox for the purpose of conducting profit or not-for-profit business transactions, commercial enterprises or any activity that violates applicable law or University policy. For more information concerning the guest policy, please refer to the housing guidelines on the Residential Life and Learning Website: http://students.tufts.edu/student-affairs/residential-life/on-campus-housing/housingguidelines-policies

**Appliances**

Only a limited number of appliances approved by Underwriters Laboratories (UL) are permitted within the Residential Life & Learning Housing system. Prohibited personal items include: candles, incense, halogen lamps, immersion heaters, etc. For a detailed list of approved appliances and policy statements, please refer to the Office of Residential Life & Learning Housing Policies website.

**Alterations of Premises**

Students are prohibited from defacing, damaging, or otherwise altering their rooms or any other part of the residence hall. This can include but is not limited to: removal of any University equipment or furniture; altering or replacing door locks; making electrical or structural alterations; use of nails, screws, or any material that defaces surfaces; hanging items from
windows; and painting of the residence. For fire safety and health code reasons, students are not permitted to add personal furniture, including but not limited to futons, mattresses, and couches to their room/apartment. Bed rails are standard on all lofted bed sets. Requests to remove rails and ladders are not permitted, and requests to deloft beds will be accommodated only if the room permits.

Students are NOT allowed to remove any residence hall furniture from their room (i.e., place it in the hallways/common areas, bring home). Failure to abide by this policy will result in student conduct violations.

**Maintenance and Housekeeping**

Student requests for repairs to residence hall furnishings or equipment must be made on-line through the Tufts Work Order system. Students with questions about this process or who need further assistance should contact the residence hall staff. Repairs to University-owned facilities must be completed by authorized University personnel. For urgent matters, (i.e. flooding, heating problems, etc.) students should contact Work Control at 617-627-3496 (M-F, 9am-5pm) and Tufts University Police non-emergency line at 617-627-3030 (available 24 hours/day, 7 days/week).

As the Licensor, Tufts University (and its designees) may enter the premises to make repairs, to inspect, or to show the premises to a prospective purchaser, licensee, mortgagee, or its agents. Tufts administration will make every reasonable attempt to provide notice to students prior to entering rooms. Tufts may also enter the premises if the premises appear to have been abandoned by a student, if a university policy is violated, in the event of an emergency, for any health or safety reasons, or if otherwise permitted by law. Students are expected to keep their rooms orderly, safe, and sanitary. The University provides professional housekeeping services in traditional hall style common areas such as lounges, hallways, and bathrooms. Please note that only traditional residence hall bathrooms are cleaned by University personnel; bathrooms, kitchens, and common living areas in apartments (Latin Way, Hillside Apartments, Sophia Gordon) must be cleaned and maintained regularly throughout the term by the student(s). Failure to maintain a minimum standard of cleanliness may result in a cleaning charge and/or disciplinary action which could include loss of housing privileges.

**Abandonment**

Students must remove all personal possessions when they vacate their rooms, apartments, or suites. Any possessions left in campus housing facilities after move-out or the voluntary or involuntary termination of the License Agreement will be considered abandoned, will be discarded by the University, and the student will be billed an additional charge for removal.

**Damage/Cleaning Charges**

The student is responsible for the condition of all Tufts University property in his/her room and elsewhere in the residence hall. Upon check-in and check-out, students must complete a Room/Apartment/Suite Condition Form on the Tufts Housing Portal. This form confirms the condition of the room/suite/apartment. Any pre-existing conditions in the apartment/bedroom
should be noted at check-in by the student. Failure to do so may result in supplementary charges for any damage which are identified during or immediately after the student’s occupancy or may occur through the length of the student’s occupancy in the room. Students will be billed for damages that are beyond normal wear and tear. If a student does not complete the check-out process with hall staff, the student waives the right to appeal supplementary charges. If damage cannot be attributed to any one individual, charges will be assessed equally among all room occupants.

If there is loss/damage to common areas of any campus housing facility and Tufts University cannot identify the individual(s) responsible, the University may require several or all of the hall's residents to pay a prorated group charge covering the cost of common area repair/replacement. Students will be billed for replacement of furniture and reinstallation costs in the case of vandalism. Additionally, students may also be referred to the Dean of Student Affairs Office for disciplinary action which could include loss of housing privileges.

**Liability**

Tufts University will not be liable for loss or damage to students or students' guests' property located in any campus housing facility. This includes, but is not limited to, damage caused by fire, flood, accidents, or loss or interruption of heat, electricity, burglary, theft, bugs/insects or vandalism. Tufts University recommends that students research personal property insurance, either through their families’ policy, or as an individual.

**Sublicense**

Students may not assign or transfer to anyone, including but not limited to other students, this License Agreement or any of its rights or obligations. They may not sublicense their housing space, their License Agreement or make any arrangement for someone to take over housing payments or move into the space assigned to them without the prior express written permission of the University. A student who violates this policy will lose all future opportunities to apply for housing and be liable for all costs incurred by the University, including, without limitation, any expenses related to the removal of any third party or third party property. Students or others residing in University owned or sponsored facilities without the written permission of the University are trespassing and will be removed immediately.

**Check-In/Check-Out Policy**

Failure to enter or vacate in accordance with move-in & move-out dates published by the department will result in formal disciplinary action and revocation of housing privileges.

**Fire Safety**

All persons must observe fire safety policies and procedures. Fire extinguishers, smoke detectors, alarm systems, and fire escapes are not to be tampered with by any student. If a fire alarm sounds, ALL occupants must exit the facility at the nearest emergency exit. Please refer to the Residential Life & Learning Housing Policies website for a complete list of prohibited items.
Restricted Areas

Any student or guest of a student who is found in restricted areas (including balconies and residence hall rooftops) will be subject to termination of this Licensing Agreement and loss of housing privileges.

Keys/University Identification Cards

Students are not permitted to transfer, duplicate, or give keys or University identification or access cards to other persons, or to change door locks. Students will be charged for the loss of room keys and/or required lock changes. A detailed policy of the lock-out procedure is contained on the Residential Life & Learning Housing Policies website. Students may not install any lock device that prohibits University personnel from entering the building, apartment, or individual room, including in University owned Fraternity and Sorority houses. Prohibited devices include, but are not limited to: dead bolts, door chains, slide bolts, and lock sets.

Students are not authorized to alter any lock system with the intention of bypassing the security features of the lock (taping door jam, overriding locking system, door propping).

Pets

Animals are not allowed in any University housing facility, with the exception of fish and service or assistance Approved Animals (approved by Student Accessibility Services). Fish are permitted in containers with a maximum volume no greater than 10 gallons.

Family Housing

Tufts University does not provide housing for married couples, spousal equivalents, or dependent children in student housing. The Office of Residential Life and Learning recommends reviewing offcampus.tufts.edu for off-campus housing options.

Emergency Contact Information

All students must provide emergency contact information to Tufts University and are responsible for keeping this information current and accurate. If a student is under the age of 18, the institution will notify the parent or guardian when they are reported missing, in addition to the student’s designee. The contact information provided by the student will only be accessible to authorized campus officials or disclosed as required by applicable law. Local law enforcement agencies will be notified of a missing student.

Exceptions to Any Provision of this License Agreement
The Dean of Student Affairs (or designee) may alter, terminate or revoke this License Agreement and/or official administrative policies (a) in the interests of order, health, safety, repair/renovation or discipline or (b) for educational purposes or (c) in order to comply with government orders or regulations or (d) due to events or contingencies beyond the University's control. A student may request an exception to any provision of this License Agreement or may appeal any charge assessed by Residential Life & Learning. To request an exception, the student should submit a written petition explaining the nature of and reason(s) for the request to: Residential Life & Learning, Tufts University, 20 Professors Row; Medford, MA 02155

Notice of License Agreement

I, the undersigned student, hereby apply to become a licensee in the Tufts University Residential Life & Learning for the 2021-2022 academic year, under the terms and conditions described herein. I understand and agree that this License Agreement is a license to use the space assigned to me and is not a lease, and I do not have any rights as a lessee under a lease. I (and the guarantor, if applicable) agree to pay in full all of the residence charges prior to the beginning of that term's registration. I agree to occupy the residence accommodations to which I may be assigned exclusively for my own use and not allow any portion of such residence accommodation to be used by any other person. I understand that I may not sublicense the space to which I have been assigned. Violation of this provision immediately terminates this License Agreement. I understand and agree that the University reserves the right to increase its residence rates for any term, including the right to assess increases in energy costs associated with the operation of its residence facilities. Such increases, if assessed, shall be applied to the residence charge in the form of a pro-rated adjustment. I (and the guarantor, if applicable) understand and agree that Tufts University, in its sole discretion, reserves the right to assign and reassign students in the Residential Life & Learning system or to revoke and terminate any License Agreement at any time. I (and the guarantor, if applicable) understand and agree that, in the event that I am reassigned to a residence with a higher/lower charge than that for the accommodation initially assigned, I will be assessed/credited a pro-rated portion of the difference between the charge initially payable and the charge payable after reassignment. I (and the guarantor, if applicable) understand and agree that the University shall not be responsible for any delay and/or non-delivery of utilities or other services to the residence facilities or any nonperformance and/or losses, both personal and property, resulting directly or indirectly from natural causes; the enactment or issuance of any law, ordinance, regulation, ruling or order; lack of the usual means of transportation; fires; floods; explosions; strikes; or other accidents or other events or contingencies beyond the University's control.

I further agree to abide by the policies, procedures, rules, and regulations that may be established by Residential Life & Learning and by all other policies, rules, regulations, and codes formulated by the University, including, but with limitation to, all academic and social conduct rules and regulations. Violations of any of the terms of the License Agreement or my failure to vacate the housing as required under the License Agreement may result in disciplinary actions and/or revocation of the License Agreement and housing privileges.