



Tufts University Committee on Student Conduct Application for Students

Overview

The Committee on Student Conduct (CSC) is a standing committee of the Faculty of Arts, Sciences and Engineering. The CSC is composed of students, faculty, and staff and operates according to the Student Conduct Resolution Procedure. You can read more about the Student Conduct Resolution Procedure online at <https://students.tufts.edu/student-affairs/student-code-conduct/v-student-conduct-resolution-procedure>.

Position Description

The primary function of a member of the Committee on Student Conduct is to act as a hearing panelist. Hearing panels are created to resolve complaints of alleged violations of University policy by a student, former student.

- The process is objective and educational, not legalistic or adversarial.
- The hearing panels apply Tufts policies and the University's values to reach fair outcomes.
- A&S and SoE students (undergraduate and graduate) and all affiliated student organizations can be referred for alleged violations of policy, including personal and academic misconduct. Sexual misconduct is handled through another process and is not the responsibility of the CSC.
- Each hearing panel has five panelists.
- As a member of the committee alongside other students, you will become familiar with the hearing and sanctioning hearing procedures, engage fully with the parties of a hearing, and contribute ideas to the deliberation by sharing input and voting in the outcome.

Training

CSC members are involved in complex cases which require nuanced understanding of Tufts policies, the Student Conduct Resolution Procedure, and other important content areas. All CSC members are therefore required to participate in appropriate training before doing the work of CSC or engaging in any hearings. An annual orientation is provided, as are monthly briefings.

Eligibility

- Applications are invited from all graduate and undergraduate students in the School of Arts and Sciences (including the SMFA) and the School of Engineering.
- It is important to CSC to have broad representation from the community, so students from all identities, personal backgrounds, majors, and class years are strongly encouraged to apply!
- Previous related experience is helpful, but not required.
- The ability to maintain confidentiality, impartiality and exercise good judgment in complex situations is required, especially considering cases may be high-profile or controversial.
- The ability to commit to one-year appointment is required.
- Students must be in good standing with the university to apply.

Time Commitment

Students are appointed for one year terms to the committee, which are renewable. The term begins in August 2020 and continues until August 2021. The CSC operates during the summer when needed. The time commitment is:

- One-day annual training in late August or early September 2020. Date TBD.
- Monthly briefing or in-service training from October through April.
- Participate in 1 to 3 panels per year. Panels are scheduled as needed, and consist of approximately eight hours of work over a few days (review material to prepare, participate in hearing, deliberate, contribute to written decision).

Application Process

Please submit a resume and a brief essay of no more than 500 words that addresses the following two questions words to Lindsay Ferguson, the Assistant Director of Community Standards, via email at lindsay.ferguson@tufts.edu. Applications are due on May 1, 2020. Finalists will be invited to schedule a 30-minute interview.

1. Why are you interested in becoming a member of the Committee on Student Conduct?
2. What experience, knowledge, or perspective are you most excited to bring to the Committee?