



**JUMBO**  
GUIDE 2019

undergraduateorientation'19

**EXPERIENCE**

**Tufts**

# The School of Engineering Jumbo Guide: An Academic Handbook for New Students

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# Welcome from the Dean of Undergraduate Education

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Dear Class of 2023, Combined Degree Class of 2024, and new transfer students:

It is with great pleasure that I welcome you to Tufts! You should be proud of your successes in life, and I think coming to Tufts is one of them, as a college education is still not the global norm. But we should not rest on our laurels; as the pursuit of higher education is only the beginning of the accomplishments you will achieve.

Matriculation at Tufts not only marks the start of your undergraduate career but is a symbol of the commitment that you have made to make yourself, and the world, better. As you embark on this commitment, here is my advice—be not afraid of engaging in learning; instead, challenge yourself to do so. Find those courses that resonate with your interests; chose extracurricular activities that stimulate your curiosity; and make new friends (including amongst the staff and faculty) as these friendships can be life-long connections that will bear fruit long after your time at Tufts ends. These engagement at Tufts will expose you to many opportunities for intellectual growth; cognitively, affectively, and socially.

I truly believe that if you engage in these various learning opportunities, Tufts will provide you with the rigorous intellectual foundation to be a fully-engaged, active citizen. You will find new ways of thinking and doing that hone and expand your skills used in the ideation, design, and implementation of solutions to the known problems of today, and the unknown problems of the future. You will encounter ideas, worldviews, and entire disciplines you have never thought about before, yet which can greatly influence the solutions you are craving to develop. You will learn to express your ideas with greater pose, clarity, and force. And in doing all of this, you will broaden your horizons and discover strengths and challenges you never knew awaited you.

We are happy to offer you this handbook to help start you on this exciting journey. In it you will find answers to some of the questions you now have as well as scaffolding onto which to build your next few years. We encourage you to keep an open mind, ask questions, and take pride in making the most of your time at Tufts—there is so much that we can do.

Sincerely,

Chris Swan  
Dean of Undergraduate Education  
School of Engineering

# Welcome from the Orientation Coordinators

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Hi Tufts Class of 2023 and Combined Degree Class of 2024!

We are so excited to welcome you to Tufts! My co-coordinator, Daniel Glynn '20, and I have worked hard to make your first introductions to Tufts memorable, exciting, and helpful. We know how overwhelming it is to enter your first year at Tufts and we wanted to make Orientation Week a fun transition into your life on the Hill.

Your first year of college will be a transitional experience that you'll remember for years to come. You have joined a University that merges two campus communities filled with passionate individuals with diverse experiences and perspectives. With the resources available in both Medford and Boston, there will be many opportunities for you to take advantage of and we hope you will start building relationships that will endure for years to come!

When I (Daniela) first came to Tufts I was completely and utterly overwhelmed. I thought I knew exactly what I wanted to do and who I wanted to be. My first year taught me that I was wrong. I changed my course of study three times before realizing what I was truly passionate about and the communities that I belonged to and wanted to give back to. With this change came personal growth that I was not ready for. I struggled to find a balance at Tufts, but I gave myself space to stop, breathe, and realize that this is exactly where I was supposed to be.

As a First-Year (Daniel), I was a very different person than who I am today. Tufts has given me so many opportunities to learn and grow from. When I arrived, I had no idea what I wanted to study or do. I gave myself time my first semester so that I could find my footing in a new space with new people. In that time, I got used to a college schedule, taking classes, and being around a part of this community. I'm glad I waited until my second semester to make any big commitments. Don't feel pressured to make great strides from the moment you matriculate into Tufts. This is a new environment for everyone! Take some time to explore all the possibilities and ask for help along the way.

As you begin your first year at Tufts remember to stop and take it all in. You are entering a new stage in life where we hope you will grow academically, professionally, and (most importantly) personally. Take the time to figure out who you are, what matters to you, and the type of person you want to be. Do not be afraid to change your mind. It's okay to start over and re-define your friendships, academic interests, and personal beliefs. Tufts will challenge you, and we hope you use this challenge to develop yourself as an individual. You should also remember to enjoy your time here, take care of yourself, and be patient with your journey!

You will receive a lot of information during orientation week and we understand that you might not remember everything we cover. However, we hope that you remember the key staff, offices, and resources that you can reach out to during your time here so that they can lead you in the right direction. Remember that your FYAs are here to ease your transition, use this *Jumbo Guide*, online resources, and other Tufts students and staff—we are all here for you.

Welcome!

Daniela Pozos Nicolau '21, Orientation Coordinator for Academic Programming and Leadership  
Daniel Glynn '20, Orientation Coordinator for Co-Curricular Programs and Major Events

# Welcome from the Engineering Student Council

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Welcome new Jumbos!

The Engineering Student Council (ESC) is thrilled for you to join the Tufts community! Over the next 4+ years, you will be encouraged to explore your passions in and outside of the classroom, meeting some fantastic people- including faculty, staff, and students- along the way.

The ESC is here to help you on your way. We support a wide variety of engineering-related clubs, ranging from pre-professional organizations to build teams. As you start your undergrad at Tufts, we encourage you to take advantage of the new opportunities that these clubs offer, from learning about the world beyond school to building some exciting things with exciting people. We also have several events and programs in the works to help you in your academic and engineering endeavors over the coming year.

Leadership and service to others play a big role in life here at Tufts. As a student here, you will have all of the tools you need to make an impact on the world around you. Dream big; take on leadership positions and don't be afraid to participate in and lead clubs that may be new to you. Or, start a club if you can't shake an intriguing idea from your mind! We are here to help you with resources and connections.

As the representation of the voice of students in the School of Engineering, we would like to invite anyone who is interested to be a part of the Engineering Student Council. Feel free to attend our general interest meeting on September 10th at 9pm in Nelson Auditorium.

If you have any questions, please feel free to email us at [tufts.escboard@gmail.com](mailto:tufts.escboard@gmail.com). We can't wait to see you around campus this fall!

William Liu  
President, Engineering Student Council

Emma Stevens  
Vice President of Academic Support, Engineering Student Council  
Board of Engineering Student Council

# Welcome from a Peer

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Hello Incoming Jumbo,

I know by now you have probably gotten a ton of emails and messages from Tufts preparing you for your arrival and first year journey. Hopefully I can provide you with some insight into what a first year looked like for me and my friends being an engineering major as well as some advice on some ways you can make the most out of your time here while being as successful as possible in your studies. The first thing I wanted to do when I got on campus was to find a community I could rely on for support. There is literally a community for everyone. As a First Generation, Black, Engineering student, I already knew which communities I identified with and it gave me a starting place to begin my search. I went to 20 professors row where the FIRST Center and the Center for STEM Diversity are housed. The FIRST Center has been a wonderful space for me to relax and study with other students who identify as first generation, and the Staff who over-see the space are endowed with so much wonderful advice and have a genuine care for their student. The Center for STEM Diversity is home to many Scholars on campus and is a great resource for engineering students of color who desire to be find a bridge to engineering success at Tufts. Two buildings down the same street we have 8 professors row where the Africana Center (Capen) is housed. This is where I could say I found my home away from home. The people who lived in this house and the people who frequented the center welcomed me with open arms and opened my eyes to the other cultural groups I could join within our community like S-Factor, Tufts only all male a cappella group that sings songs of the African Diaspora, The Caribbean Student Association, Black Men's group, and so much more. I can say in confidence that there is community for you as well, even if you don't share the same identities as me. I have a very diverse group of friends all sharing different interest and they can all contest to being able to find their place here on campus that makes them feel comfortable, engaged, and safe. When it comes to being successful academically the best advice I could give you is to take advantage of all your resources here on campus. There are tutors for every large service class you can reserve through the ARC tutoring center. There are faculty that are trained to teach you time management and help set up you daily schedule for you. Your professor who make your tests, grade and assigns your homework, and knows everything about the course have Office Hours; **USE THEM**. Never be afraid to ask for help. In my family we have a saying. "A closed mouth doesn't get fed," if you don't ask for help when you need it, and trust me you will need it, then you won't get it. Your education is paid for, get your money's worth and treat your education as if it is owed to you. Lastly make sure you take time to yourself. This school is not only academically demanding but, on some occasions, it can also be socially demanding. Once a month I would treat myself to something in Davis Square, whether it's a nice dessert or some wings, I make sure I reward my work. When I just need time to chill with my friends, we go to Downtown Crossing and grab Philly cheesesteak sandwiches from Charlie's at the Corner Food Court and go shopping. I hope that sharing some of what I learned from my first year at Tufts will positively impact yours. **Remember why you are here, and always strive toward greatness.** I am excited to see the contributions you make in your own community and our shared Engineering community.

Best,

Kamar Godoy E'22

# Language Placement Exams

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## Language Placements

All entering students are encouraged to take a language placement exam during Orientation. Any student interested in pursuing Spanish or Japanese is required to take the placement exam regardless of pre-matriculation scores. For all other languages, however, you need not do so if you feel that the placement indicated by a pre-matriculation credit is accurate or if you do not intend to continue studying a language that you have previously studied. **Only the highest placement of your pre-matriculation credits and your placement exam will be counted**, so there is no detriment to taking a placement exam. You are free to take a lower-level course than you place into, if you so choose. However, if you do so, you will forfeit your placement at the higher level. You may take more than one language placement exam, as long as the exam times do not conflict.

**What if I have pre-matriculation scores in a language?** If you took an AP, SAT II, IB, or A-level exam, those scores may also inform your language placement. Refer to Page 5 for exam equivalencies. If you take a lower-level course than your pre-matriculation scores indicate, you will forfeit credit.

Students who can speak, read, and write proficiently in a language other than English that is not taught at Tufts, but who attended high school with English as the language of instruction, should take the following steps:

- Check to see if your language is evaluated through our partner school at the [University of Pennsylvania](http://plc.sas.upenn.edu/languages), (<http://plc.sas.upenn.edu/languages>) if you do not see your language listed please click on the “links page” at the top for a list of additional languages offered.
- If your language is evaluated please check your Tufts email account for a detailed email outlining registration information. You should have received an email to your Tufts email account explaining how to register for the exam. Exams are offered on campus each semester during the first two weeks of classes.

**Questions?** Email [languageevaluation@tufts.edu](mailto:languageevaluation@tufts.edu).

## Pre-matriculation Credits

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Engineering students may receive pre-matriculation credit up to and including 27 SHUs. If a student chooses to take a Tufts course that is equivalent to a pre-matriculation course, then the pre-matriculation course and the corresponding SHUs will be removed from the student's record. Please refer to the [Bulletin](#) for additional restrictions.

Secondary school students who have taken college courses should consult with their advising dean regarding their placement and the possible awarding of credits after reviewing the following policy: Credit is awarded only for courses taken at a college with regularly enrolled college students. Some colleges offer their courses at nearby secondary schools for classes composed entirely of secondary school students; credit is not awarded for these courses. You must also provide a letter from your high school principal or counselor indicating that you did not use these courses to graduate from high school.

*Please note: Most medical schools do not accept credits from standardized examinations in place of science courses with a laboratory component taken at college unless additional coursework in that subject area is completed on the college campus.*

Also see the [Undergraduate Exam Equivalencies page](#).



# Fulfilling the College Writing Requirement

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## **First-Year Writing Requirement**

English 1 or 3 is a requirement in the School of Engineering. Students who have fulfilled their writing requirement are welcome to register for upper level English classes for which “fulfillment of the writing requirement” applies or “English 1 and 2” is a prerequisite, or they may enroll in any course with an “SoE-HASS” attribute.

## **Attendance Policy**

Students are required to attend the first two class meetings of English 1 to retain their seat in the class. In case of an emergency, students must contact the instructor beforehand for permission to miss class. If they fail to do so, they and their advisor will be notified and their place will be filled from the waiting list.

## **Exemptions & Pre-Matriculation Credits**

Students may be exempt from the writing requirement if they have taken certain standardized tests and met the criteria in the table on page 5. Some standardized tests will also grant a pre-matriculation credit (listed in the table as a “Tufts credit”). Please refer to the *Tufts Exam Equivalency Charts elsewhere in this Guide*.

*It is the student’s responsibility to ensure that the results of standardized tests are sent to Tufts and appear on their transcript.*

**Course descriptions and schedules:** <http://ase.tufts.edu/english/courses/>

# Academics: Engineering

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Students may choose from sixteen (16) different BS degrees offered by the six (6) engineering departments at Tufts. Eight (8) of our 16 engineering majors lead to degrees accredited by the Engineering Accreditation Commission or the Computing Accreditation Commission of ABET, Inc. (<http://www.abet.org>).

The six departments are:

1. Biomedical Engineering
2. Chemical & Biological Engineering
3. Civil & Environmental Engineering
4. Computer Science
5. Electrical & Computer Engineering
6. Mechanical Engineering

To earn a BS degree in the School of Engineering, you must:

- Earn a minimum of 120 SHUs, meeting the appropriate degree requirements listed below.
- Satisfy the [residency requirement](#) of eight full-time semesters (enrolled in 12 or more SHUs), according to the stipulations outlined in the [Bulletin](#).

Complete all courses listed on a *degree sheet*, which is essentially a “road map” for your intended major. The degree sheets for all 16 majors may be found online [Tufts Engineering Degree Sheets](#).

## Introductory Course Requirement

The introductory course requirement for engineering degrees consists of 10 or 11 courses, depending on the major:

- Mathematics 32, 34, 42, 51 (61 for computer science majors)
- Physics 11
- Chemistry 1
- Intro to Engineering – EN 1
- Intro to Computing in Engineering – ES 2 or COMP 11
- Two program-approved courses in natural sciences or mathematics (“SoE-Natural Sciences”/ “SoE-Mathematics”), depending on the major

### First-Year Writing Requirement

One semester of college writing (Eng 1 or 3) is required for graduation in the School of Engineering. Writing-intensive courses provide Engineers with the concrete skills they need to publish research, apply for grants, and share their work with broader audiences.

### Foundation Requirement

Your department of concentration will require 8 courses (9 for Chemical Engineering, 5 for CS majors), which you can select from the following areas:

- Computer Science
- Mathematics
- Natural Science
- Engineering Science
- Engineering Topics
- General Education Topics

Check the notes section of your [degree sheet](#) for guidelines about allowable courses and attributes. Please note that mathematics courses must have the SoE-Mathematics attribute and natural science courses must have the SoE-Natural Sciences attribute to count toward your foundation requirement.

## Concentration Requirement

Once you select a particular degree, that concentration will require 11 or 12 courses. The department offering the degree determines which areas these credits can come from (see each individual degree sheet).

### Humanities, Arts, and Social Sciences Requirement

Engineering students have an 18 SHU requirement in the Humanities, Arts, and Social Sciences. Courses must have the attribute value “SoE-HASS.”

- 3 of these SHUs must come from [English 1 or 3](#).
- At least 1 course each must come from the areas of Humanities and Social Sciences.
- At least 2 courses must be taken in the same department.
- It may be possible to count [Experimental College](#) courses as a HASS elective if they have been approved for distribution credit by the College of Liberal Arts and also approved via a [Petition for Course Substitution](#).

You can search for classes that meet each requirement by using Tufts’ Student Information System (SIS) class search.

### Free Elective Requirement

There are 1 or 2 free elective courses (depending on your major) needed to fulfill requirements for an engineering degree. You may choose the courses without any restriction.

Please consult the [Second Majors](#) and [Minors](#) pages for a list of available programs administered through the School of Arts and Sciences and the School of Engineering.

For questions regarding engineering degrees and majors, contact [Dr. Jennifer Stephan](#), Senior Associate Dean for Undergraduate Advising in the School of Engineering.

## Course Selection Fall Semester

You should plan to register for 4 courses totaling between 14 and 16 SHUs, in your first semester, including:

- Mathematics 32 – 3 SHUs
- Physics 11 (or Chemistry 1 or Chemistry 11) – 5 SHUs
- Introduction to Engineering (a section of EN 1 (see descriptions below) – 3 SHUs
- First-Year Writing (English 1 or 3) – 3 SHUs

These courses may vary if you have any pre-matriculation credits—be sure to discuss this with your Pre-Major Advisor, and take a look at the [equivalency charts for Engineering](#).

If you are wondering about which science course to take, we recommend that those thinking of majoring in Chemical & Biological or Environmental Engineering start with chemistry; and those intending to major in Biomedical, Electrical or Computer Engineering take Physics 11 first. All other majors may take them in either order.

### EN-0001 Introduction to Engineering – Course Descriptions (Offered in Fall 2019)

**Music & Art of Engineering** (Jeff Hopwood, ECE)

E+ MW, 10:30–11:45 a.m. | Max enrollment = 25

Description: Physics of sound, audio engineering, and electronic music synthesis. Pitch, tone, filters, distortion, noise, amplification, sampling, and digital filtering. Introduction to electronic components, oscilloscopes, function generators, and electrical diagnostics. Introduction to MATLAB as a computation tool for engineering problems with examples focused on the digital synthesis of sound. The final design project may combine both hardware and software approaches to music synthesis. Discussion of engineering ethics in the context of audio electronics and digital music. Overview of the engineering roadmap and the electrical and computer engineering curricula.

**Introduction to Computational Design** (Soha Hassoun, CS)

Time as yet specified | Max enrollment = 45

Register for one lab: Lab A: I+, M 3–4:15 p.m. | Max enrollment = 23

Lab B: K+, M 4:30–5:45 p.m. | Max enrollment = 23

Lab C: I+, W 3–4:15 p.m. | Max enrollment = 23

Description: With the availability of increased computing power, many engineering disciplines now rely on utilizing computation to explore different design options. We will learn how that is done -- how to model a problem with math, and how to use computers to optimize a product using that model. We'll optimize all sorts of products from different disciplines, and finally make soft-bodied robot caterpillars crawl as fast as possible (or faster!). We will learn to program in MATLAB, and then use it to learn fundamental concepts such as a solution space, design-decision variables, constraints, optimal points within the design space and searching a design space using efficient algorithms.

**Simple Robotics** (Ethan Danahy, CS)

I+ MW, 3–4:15 p.m. | Max enrollment = 25

Lab: Friday 3–4:15 p.m. | Max enrollment = 25

Description: Introduction to robot construction, programming, event-based programming, artificial intelligence, and elementary controls. Basic principles of robotics for students with minimal or no prior programming/building background. In-class laboratories and hands-on group projects emphasizing engineering design using the LEGO MINDSTORMS platform.

**Bringing Innovation to Engineering for Biomedical Sciences** (David Kaplan and Fiorenzo Omenetto, BME)

T+ TThu, 9-10:15 a.m. | Max enrollment = 40

Description: The course focuses on current topics in biomedical engineering related to the discipline, perspectives on technology impact in society, and concepts and problem-solving teamwork by the students. The goal is to utilize big picture themes to gain insight into the current state of technology related to human health and well-being in the future. Primary goals are 1) to expose students to science and technology involved in the field of biomedical engineering, 2) to look into the future with problem solving and impact on human health and society; and 3) to work in teams to challenge limitations and future opportunities empowered by the field of biomedical engineering.

**Civil Infrastructure, Innovation, and Entrepreneurship** (Chris Swan, CEE)

K+ MW, 4:30–5:45 p.m. | Max enrollment = 30

Description: An introduction to civil infrastructure with a focus on its transportation, water, energy and waste management components. Both technical and professional aspects of these components will be explored. In addition, elements of the Lean Start-up process; specifically, customer discovery and value proposition development/validation, will be used to explore how innovations in civil infrastructure can be developed and implemented. The 'entrepreneurial mindset' may provide a more effective alternative in conceptualizing infrastructure (re)development. Though technical content and entrepreneurship are emphasized, the course also explores ethical issues and broader impacts of civil infrastructure with an emphasis on the political aspects in finding acceptable and appropriate solutions.

**Engineering Human Movement** (Felix Huang, ME)

I+ MW, 3-4:15 p.m. | Max enrollment = 20

Description: While the goal of technological advancements is often to make life easier, perhaps a richer purpose of technology is to help us learn. The aim of this course is to explore engineering approaches for improving human motor capabilities. We will study basic concepts in biomechanics and neural control of movement, focusing on the human arm but also briefly discussing locomotion and balance. We overview instruments and techniques to measure and evaluate the body's performance, such as joint kinematics, muscle activity, and force production. We will also discuss the design of therapeutic and assistive devices in human movement. Students will conduct in-class experiments to measure patterns motor exploration, the influence mechanics, as well as muscle strength, and fatigue. A final group project will also be assigned which involves capturing body's motion during object manipulation, reaching, or balance tasks. A major motivation of the course is to evaluate 'augmenting dynamics', or altering the effective biomechanics of the human body can stimulate desirable changes in habitual movement patterns. The ideas presented could inspire novel solutions for rehabilitation for motor impaired individuals, as well as motor skill training for athletes, surgeons, and pilots.

**Climate Change Engineering** (John Durant, CEE)

K+ MW, 3-4:15 p.m. | Max enrollment = 25

Description: Climate change is one the great environmental challenges of our times. The central question is this: can we slow the rate of climate change enough to give emerging solutions a chance to be effective? This course examines the role of engineering and technology in both contributing to and mitigating climate change and its effects. Coverage will be given to fossil fuel combustion, energy consumption, greenhouse gas generation and accumulation in the atmosphere, alternative fuels, energy efficiency, carbon sequestration, climate geoengineering, sea level rise, coastal armoring and retreating as well as other topics. The goal of this course is to introduce the process of engineering design as applied to climate change – from problem definition to consideration of alternative solutions to the design and implementation of specific technologies. Broad exposure is given to the interdisciplinary nature of the problem and potential engineering solutions. Laboratories include corn ethanol production, solar panel efficiency, windfarm siting analysis in GIS, and droning. Project-based learning is emphasized.

**Inventing Smart Toys for Middle School Kids** (Chris Rogers, ME)

E+ MW, 10:30-11:45 a.m. | Max enrollment = 25

Description: We will spend the semester learning how to design, fabricate, test, and commercialize toys for kids. Our goal is to make sure all students leave the class understanding how to see the world through the eyes of children, be able to design something children will find compelling, be able to build it and then understand how to commercialize it. We will also dress ethical issues around toy design and highlight the different engineering disciplines required to successfully develop the toy. This course will be largely project-based and will make extensive use of Nolop.

**Coffee Engineering** (Kyongbum Lee and Matthew Panzer, ChBE)

H+ TThu, 1:30-2:45 p.m. | Max enrollment = 24

Description: An introduction to molecular engineering concepts, including: mass and energy balances, driving forces for molecular motion, and physical chemistry discussed in the context of brewing coffee. The course includes an integrated series of hands-on, experiential learning activities that will culminate in a final coffee brewing design challenge. Planned additional topics will cover coffee economics, caffeine biology, data representation, and engineering design subject to real-world constraints.

**Sustainability and Resilient Cities** (Laurie Baise, CEE)

Block 8, Thu 1:30-4 p.m. | Max enrollment = 25

Description: We will use the semester to understand the interaction of bridge design and resilient cities. Bridges play a significant role in urban design as they connect populations and often provide a significant architectural contribution to the cityscape. As a major component of a transportation network, bridges also play an essential role in creating resilient cities and ensuring that transportation networks remain functional in an emergency. We will study bridges in three major cities to learn about engineering design, city planning, and natural hazards with a focus on the creation of resilient cities.

# Pre-Major Advising

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Pre-Major Advisors are assigned to students to support their transition to Tufts and to encourage intellectual curiosity. Pre-Major Advisors are available for conversations around and questions about academic interests. Students report that their Pre-Major Advisors are helpful in the following ways: friendly, accessible, knowledgeable, supportive, and provide connections to useful resources.

You'll be assigned a faculty or professional staff member as a Pre-Major Advisor who will:

- Support your transition into Tufts
- Help you explore academic opportunities, course options, and guide you toward declaration of major
- Assist you with understanding the college requirements for graduation
- Connect you to resources to support you academically, personally and socially

## Student Responsibilities as Pre-Major Advisees

### 1. Be proactive

- Show up on time for advising meetings, contact advisor in advance if you need to reschedule.
- Come to appointments prepared with questions or concerns, and be sure to share your academic and personal goals with your advisor.
- Review the Tufts University [Bulletin](#).
- Maintain open lines of communication with your advisors, deans, and professors. Respond to emails and phone calls in a timely manner.

### 2. Be an engaged participant in your education

- Familiarize yourself with the [Bulletin](#), including graduation requirements for your intended area of study as well as general academic policies and procedures.
- Be aware of relevant dates and deadlines on the [Academic Calendar](#).
- Read and understand the [Tufts Academic Integrity Policy](#).
- Know who your [pre-major advisor](#), [SSA](#), and [Advising Dean](#) are.
- Know when to ask for help (professors, Academic Resource Center, Deans, advisors, etc.).

### 3. Acknowledge the many contributing factors to your academic success at Tufts

- Take care of yourself physically, mentally, emotionally and know when to ask for help.
- Actively engage in campus life—explore your interests and passions.
- Build relationships in and out of the classroom with those who can help you meet your educational goals.
- Be open to new ideas, experiences, and people.

## Student Success Advisors

As part of your undergraduate advising team, the SSAs are always available to offer advice about academics or answer questions about policies and procedures on campus. You can contact them by email or set-up an appointment online. The SSA's office is located in Dowling Hall, Suite 710.

- |               |                    |  |   |
|---------------|--------------------|--|---|
| • Eliza Yuen  | First Years        | <a href="mailto:eliza.yuen@tufts.edu">eliza.yuen@tufts.edu</a>   | <a href="https://calendly.com/eliza-yuen">https://calendly.com/eliza-yuen</a>   |
| • Tara Zantow | Sophomores/Juniors | <a href="mailto:tara.zantow@tufts.edu">tara.zantow@tufts.edu</a> | <a href="https://calendly.com/tara-zantow">https://calendly.com/tara-zantow</a> |

## Advising Deans

Every undergraduate is assigned to an advising dean that can assist you with issues pertaining to your academic life at Tufts. Students in Engineering are assigned to Dean Jennifer Stephan ([jennifer.stephan@tufts.edu](mailto:jennifer.stephan@tufts.edu)) Appointments can be made with Dean Stephan by visiting: <https://deanjenniferstephan.bookafy.com/> Advising Deans are located on the **7th floor of Dowling Hall**.

## Additional Resources

### Academic Resource Center (ARC)

The ARC facilitates student learning beyond the classroom by offering one-on-one and group sessions in many course subjects, as well as tutoring for time management, study skills, writing, and public speaking. You can visit the ARC in Dowling Hall or email them at [arctutoring@tufts.edu](mailto:arctutoring@tufts.edu) or by calling 617-627-4345.

**Student Accessibility Services**

Any undergraduate who requires accommodations for a learning difference or other accessibility needs should contact the office for Student Accessibility Services at 617-627-4152.

**Orientation Office**

Any questions during Orientation should be directed to the Orientation hotline at 617-627-4678.

**Student Affairs**

The team in Student Affairs can address issues that are not primarily academic in nature including co-curricular life, choices about lifestyle and participation in the community, health or mental health issues, conflict resolution, and problem solving of all sorts. A good starting place is the Office of the Dean of Student Affairs in Dowling Hall at 617-627-3158 or through email:

- **Chris Rossi**, Dean of Student Life and Engagement ([christopher.rossi@tufts.edu](mailto:christopher.rossi@tufts.edu))
- **Kamaro Abubakar**, Assistant Dean of Student Affairs ([kamaro.abubakar@tufts.edu](mailto:kamaro.abubakar@tufts.edu))
- **Alice Shaughnessy**, Assistant Director of Student Affairs ([alice.shaughnessy@tufts.edu](mailto:alice.shaughnessy@tufts.edu))
- **Laura DaRos**, Assistant Dean of Student Affairs SMFA ([laura.daros@tufts.edu](mailto:laura.daros@tufts.edu))
- **Kevin Kraft**, Director of Community Standards ([kevin.kraft@tufts.edu](mailto:kevin.kraft@tufts.edu))
- **Alexandra Donovan**, Sexual Misconduct Prevention Specialist (Confidential) ([alexandra.donovan@tufts.edu](mailto:alexandra.donovan@tufts.edu))

**Student Services Desk**

The staff of the Student Services Desk will refer you to appropriate resources to answer any number of questions. Student Services is located on the 7th Floor of Dowling or call 617-627-2000.

# Community: Life on and off “The Hill”

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## A Quick Guide to College Email Etiquette

We know you’ve written countless emails in your life, and can post, text, and tweet with the best of them, but professional correspondence is a whole new ball game. Here are some pointers to keep in mind when contacting professors and staff members at Tufts.

### 1. Use your Tufts.edu email address

You may love Gmail, or prefer to be known by a witty screen name, but your university records are linked to your official name and your official email address. Using `firstname.lastname@tufts.edu`, or however your Tufts email was formatted, will ensure that your email stays out of spam folders and prevents any guesswork for the person you are contacting.

### 2. Salutations

Emails to faculty and staff should have a certain level of formality, including a standard greeting such as “Dear/Hello,” or a greeting that references the time of day such as “Good morning/Good afternoon.” Unless you are invited to use a first name, it is best to use the salutation “Professor” when talking to faculty. Once they respond to you, you can address them however they sign their email.

### 3. The Subject Line

A concise and specific subject will help your reader to know exactly what to expect. If you are writing to a professor, consider including your class department and number. For example, a question about the midterm might have the subject: **SPN 0003-B Midterm Question**. *Hint: The word “emergency” should be saved for REAL emergencies. As the saying goes, “Poor planning on your part does not constitute an emergency on mine.”*

### 4. Content

Be succinct, polite, and clear. Emails to professors should reference the course, and if appropriate, the name of the assignment. If your question relates to your academic record, include your student ID number.

Before sending, remember to:

- Write in complete, coherent sentences with punctuation
- Spell check
- Avoid ALL CAPS (this can come off as aggressive)

### 5. Sign Off

It is common courtesy to thank someone for their time and help. Always end your email with a “Thank you” or “Best” and your full name, or however you would like them to address you. Staff and professors are often keeping track of thousands of students, so clearly identifying yourself is the easiest way to ensure you get an answer.

### A few final thoughts:

- **Emails are forever.** You cannot take back what gets sent, and without a clear tone of voice, it can be easy to sound offensive. Read your message out loud before you send it and keep in mind that some issues are better discussed in person. If it can’t be wrapped up in a short paragraph, consider emailing to set up an appointment or visiting during office hours.
- **Patience is a virtue.** We all like instant gratification, but everyone is busy and sometimes a reply takes more time than you’d hope. If your question or concern is time sensitive, consider including this as a note in your original email and when appropriate, write a follow-up email. If you choose to follow up, make sure you are being realistic about your expectations. Please give someone at least 3 business days before following up or resending your email.
- **Practice common courtesy.** If you expect timely, helpful replies, you should do the same for others. Check your email regularly, and respond as soon as you can.



## Where to Study on Campus

Studying on Tufts campus is serious (and sometimes enjoyable!) business and everyone has different study habits and preferences. Thankfully, there are dozens of different study locations on campus to meet each person's individual needs. Here are just a few:

### Medford/Somerville Campus

- **Eaton Computer Lab**

Perfect for late night work, Eaton is open until 4 a.m. during the weekdays and is fully stocked with vending machines for your snack cravings. Bonus: classrooms are open on a first-come, first-served basis during after-school hours.

- **Anderson Hall**

The engineering building has a computer room on the first floor called the Engineering Project Development Center (EPDC) open to all undergraduate students.

- **The Atrium @ The Science and Engineering Complex**

This newly renovated building offers a study space with natural light in a beautiful indoor setting with art on display and plenty of seating options. During service hours, Kindlevan Café offers a variety of smoothies and other treats to help get you through your study session!

- **Ginn Library, Fletcher School of Law and Diplomacy**

Located at one of Tufts' prestigious graduate programs, this library's super-quiet and intense atmosphere is available to undergraduate students seeking a change of scenery from the Tisch stacks.

- **Campus Center**

In addition to the abundance of places to sit and work, the campus center has two places to buy food, a student-run coffee spot, a ping pong table, pool tables, and TVs. You can also ask the front desk to reserve a room upstairs as a quiet workspace option.

- **Dining Halls**

Outside of the delicious mealtimes at Carmichael and Dewick-MacPhie, the dining halls are empty and less chaotic. Plus, whenever you need a study break you can grab something to munch on for an extra brain boost.

- **Lilly Music Library**

This small, gorgeous library is located on the lower level of the Granoff Music Center. It's less busy, making it the perfect place to slip away and escape the bustle of other larger study spaces on campus.

- **The Group of Seven Houses**

The Africana Center, Asian American Center, FIRST Resource Center, International Center, Latino Center, LGBT Center, and Women's Center are open to all undergraduate students during the day. With kitchens to make tea, coffee, or to heat up food, they can be the perfect place to go when you're feeling a little homesick, or just want a space that feels different from the rest of campus.

- **Tisch Library**

The Tisch Library offers many options for all your studying needs, including private study rooms and 11 group study rooms that you may reserve throughout the semester. On the main level of the library you will also find the Tower Café.

### Fenway Campus—230 Fenway

- **W. Van Alan Clark Jr. Library**

Located on the 3rd floor, this library has computers, comfortable seating, natural daylight, and a relaxed atmosphere to get work done. It also has an amazing collection for all Tufts students, faculty and staff to enjoy.

- **The Atrium @ The SMFA**

This space offers a lively scene for students to work at with plenty of natural daylight. During school hours, you may even be treated to a study break in student-performance form.

- **Studio Spaces**

Students enrolled in studio courses are encouraged to utilize the studios during their open hours. Studio open hours can typically be found on the front doors of the studios.

## Getting Around

Not only does going to college mean that you are exploring a new campus but also that you are living in a new city and surrounding communities. Take the time to learn more about Somerville, Medford, and other lovely cities in the Greater Boston Area by exploring on bike, foot, or utilizing public transportation. For easy travel, we recommend getting a free, refillable Charlie Card at Harvard Square Station or Park Street Station as soon as possible.

- **The Davis Square Shuttle**

We have our own shuttle service running between campus and Davis Square, which picks up and drops off at the Campus Center, Carmichael Hall, and Olin throughout the day. Keep in mind that the shuttle does not operate during summer break, Thanksgiving break, winter recess, or spring break. Download the smartphone app to see the bus's arrival and departure times.

- **SMFA/NEC Shuttle**

Take the free shuttle between the SMFA, New England Conservatory (NEC) and Tufts Medford/Somerville Campuses. You can find the seven-day schedule online by following <http://publicsafety.tufts.edu/adminsvc/nec-smfa-shuttle/>.

- **Bikes**

Tufts has a student-run bikeshare program called Tufts Bikes, which operates out of the Tisch Library and is available to every undergraduate student free of charge. Students also have access to the Boston-wide bikeshare Hubway, which has four different stations located near campus. If you're planning to bring your own bike to Tufts, make sure to get it registered with TUPD.

- **Buses**

The fare for a Charlie Card is \$1.70 on a public bus (the cash fare is \$2.00). Buses that stop on campus are:

- **94** stopping by the memorial steps and going to and from Medford Square and Davis Square Station via West Medford and Medford Hillside.
- **96** also by the memorial steps going to and from Medford Square and Harvard Station via George Street and Davis Square Station.
- **80** stopping by the memorial steps going to and from Arlington Center and Lechmere Station via Medford Hillside.

- **Train**

The station closest to Tufts is in Davis Square, part of the Red Line that runs from Alewife to Braintree/Ashmont. The fare for the train is \$2.25 with a Charlie Card (the cash fare is \$2.75). To get to Davis Square you can walk or take the Tufts Shuttle (see above). If you are not taking the train often, daily passes, one-way, and round-trip tickets are also available. You can orient yourself and plan your trip based on whether you are headed inbound (into the city) or outbound (back to Tufts). Park Street Station is located in downtown Boston, so when a train is going inbound it is going toward Park Street Station and if a train is going outbound it is going away from Park Street Station.

## Things to Do Nearby in Medford & Fenway

You are now a Tufts student with the Greater Boston Area at your fingertips! Get off campus and do work in a local café or take a break from studying to explore! Here are some options for you to try out:

### Activities:

- **The Boston Symphony Orchestra** offers the college card for only \$25 allowing students to attend many BSO concerts at no additional cost! (Blackout dates apply). Find out more at [www.bso.org](http://www.bso.org).
- **The Warren Anatomical Museum** can be a bit spooky, but very informative and is located in Harvard's Medical Library.
- **Isabella Stewart Gardner Museum** displays historic and contemporary art collections and is the home of an iconic courtyard. Plus, Tufts students get in for free with their student ID!
- **Museum of Fine Arts**, located in downtown Boston, allows students to enter free of charge when they present their valid student ID at any MFA ticket desk. They also offer student-priced tickets to public programs and a 10 percent discount on purchases made in the Museum Bookstore & Shops. For more information visit [www.mfa.org](http://www.mfa.org).
- **Boston Commons Public Gardens** are gorgeous in sunny weather and during the winter host massive snowball fights. For \$2.75, you can also enjoy a Swan Boat ride!

- **New England Aquarium**, on the Boston waterfront, offers discount admission with a college ID (\$24.95 for general admission, \$7.95 for Simons IMAX Theatre & \$29.95 for combo tickets). For more information, visit [www.neaq.org](http://www.neaq.org).
- **The Mapparium** is a beautiful glass globe and is located inside the Mary Baker Eddy Library. Entrance is \$4 with your student ID!
- **The Boston Public Market** is a farmer's market with fresh, affordable food. Take the T to Haymarket to support local farmers!
- **Friends of the Boston Public Library** offers discounted passes to area attractions and events with a valid BPL card. Some events include free lectures, book talks, ASL conversation groups, etc. To find out more, visit [www.bpl.org](http://www.bpl.org) and click on "general info."
- **Faneuil Hall** and **Quincy Market** are nice places to walk around in. You can enjoy food, treats, and most of the time, live performances.
- **Somerville Theatre** is an independent movie theater and concert venue just steps away from Tufts in Davis Square. Make sure to head downstairs after your movie to check out Somerville's branch of the Museum of Bad Art, which promises to showcase "art too bad to be ignored."
- **Somerville Community Path** stretches all the way from Cedar Street in Somerville to the Alewife T-station in Cambridge, running right through Davis Square. Check it out for a great place to run or bike, and continue onto the Minuteman Bikeway if you're looking for a longer run.
- **Middlesex Fells Reservation**, known around Tufts as "the Fells," is a state park in Medford less than three miles from campus. Covering more than 2200 acres, highlights of the Fells include a reservoir, pedestrian and bike paths, a dog park, and Wright's Tower, which has great views of Boston.
- **Local music venues**, such as The Sinclair, The Middle East, Berklee College of Music, and more host local bands with tickets priced somewhere between \$0 and \$20.

#### **Delicious Food in Davis Square, Peterborough Street and Beyond:**

- **Dave's Fresh Pasta**, just outside Davis Square, is a specialty food market featuring handmade fresh pasta & ravioli, as well as homemade sauces, prepared foods, incredible sandwiches, artisanal cheeses, fresh bread, unique groceries, and imported olive oils!
- **Diesel Café**, in Davis Square, is a Somerville institution with fabulous coffee, baked goods, and sandwiches. There are plenty of tables for studying or hanging out with friends, and pool tables if you need a fun break. Pro tip: no free wifi means this joint is best for offline work.
- **Oasis Brazilian Restaurant**, on Medford's Main Street, is a family owned authentic Brazilian restaurant. Oasis is budget-friendly and offers a buffet, a small corner café and a full dining area. And they take Jumbo Cash!
- **Soundbites and Ball Square Café**, in Ball Square, compete for the most popular brunch in Somerville. A quick walk from campus, you will find lines down the block every weekend as students and locals wait for delicious French toast, pancakes, and eggs. This is a great way to fill up for a day of studying!
- **Tenoch Mexican**, in Davis Square, offers authentic, affordable, high-quality Mexican food. Diners rave about their tortas, tacos, and tamales. You will leave full and happy without breaking the bank.
- **Masala**, in Teele Square, is an affordable Indian restaurant. This will satisfy your taste buds if you're looking for a bit of spice. They also have a lunch buffet.
- **Danish Pastry House and Tamper** are both located on the corner of Boston Ave and Winthrop. These two cafes offer delicious coffee, pastries, and meals. They are popular study spots for many Tufts students.
- **Kung Fu Tea** serves bubble tea and other beverages, including smoothies and coffee drinks. Refreshing when it's hot outside and always a delicious treat.
- **Kappo Sushi and Ramen** recently opened and is located half a mile from the SMFA at Peterborough Street!
- **Gyro City** is also located on Peterborough Street and the lamb souvlaki is a must! Highlights include their fries and a delicious peach juice drink.
- **El Pelón Taquería** is a favorite for students on the Fenway campus because of its cheap prices and delicious food.
- **Neighborhoods Coffee and Crepes** is open 24 hours, Monday–Thursday, for late night cravings during the week near the SMFA.

# Important Details

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## Campus Resources

Now and then we all need a little help. Use the guide below to find the right place to ask for what you need!

### Academics

Academic Resource Center	<i>Dowling Hall, 7th floor</i>	<a href="http://ase.tufts.edu/arc/">ase.tufts.edu/arc/</a>
Advising Deans	<i>Dowling Hall, 7th floor</i>	<a href="http://go.tufts.edu/advisingdeans">go.tufts.edu/advisingdeans</a>
Experimental College	<i>95 Talbot Avenue</i>	<a href="http://excollege.tufts.edu/">excollege.tufts.edu/</a>
Institute for Global Leadership	<i>96 Packard Avenue</i>	<a href="http://tuftsgloballeadership.org/">tuftsgloballeadership.org/</a>
Student Accessibility Services	<i>Dowling Hall, 7th floor</i>	<a href="http://uss.tufts.edu/arc/disability/">uss.tufts.edu/arc/disability/</a>
Student Success and Advising	<i>20 Professors Row, 2nd floor</i>	<a href="http://go.tufts.edu/studentsuccess">go.tufts.edu/studentsuccess</a>
Tisch College	<i>Lincoln Filene Hall</i>	<a href="http://activecitizen.tufts.edu/">activecitizen.tufts.edu/</a>
Tisch Library	<i>35 Professors Row</i>	<a href="http://library.tufts.edu/tisch">library.tufts.edu/tisch</a>
Undergraduate Education	<i>Dowling Hall, 7th floor</i>	<a href="http://http://students.tufts.edu/academic-advice-and-support">http://students.tufts.edu/academic-advice-and-support</a>

### Emotional Support

Counseling & Mental Health Services	<i>120 Curtis Street</i>	<a href="http://ase.tufts.edu/counseling">ase.tufts.edu/counseling</a>
Chaplaincy	<i>Goddard Chapel</i>	<a href="http://chaplaincy.tufts.edu/">chaplaincy.tufts.edu/</a>

### Community

Africana Center	<i>8 Professors Row</i>	<a href="http://ase.tufts.edu/Africana">ase.tufts.edu/Africana</a>
Asian American Center	<i>17 Latin Way</i>	<a href="http://ase.tufts.edu/asianam/">ase.tufts.edu/asianam/</a>
Chaplaincy	<i>Goddard Chapel</i>	<a href="http://chaplaincy.tufts.edu/">chaplaincy.tufts.edu/</a>
First Generation Students	<i>FIRST@tufts.edu</i>	<a href="http://go.tufts.edu/FIRST">go.tufts.edu/FIRST</a>
Fraternity & Sorority Affairs	<i>Mayer Campus Center</i>	<a href="http://uss.tufts.edu/greek/">uss.tufts.edu/greek/</a>
International Center	<i>20 Sawyer Avenue</i>	<a href="http://ase.tufts.edu/icenter">ase.tufts.edu/icenter</a>
Latino Center	<i>226 College Avenue</i>	<a href="http://http://students.tufts.edu/student-affairs/living-campus/group-six/tufts-latino-center">http://students.tufts.edu/student-affairs/living-campus/group-six/tufts-latino-center</a>
LGBT Center	<i>226 College Avenue</i>	<a href="http://ase.tufts.edu/lgbt">ase.tufts.edu/lgbt</a>
Women's Center	<i>55 Talbot Avenue</i>	<a href="http://ase.tufts.edu/womenscenter">ase.tufts.edu/womenscenter</a>

### Safety

Health Services	<i>124 Professors Row</i>	<a href="http://ase.tufts.edu/healthservice">ase.tufts.edu/healthservice</a>
Police (TUPD), Public and Student Affairs	<i>Dowling Hall, 1st floor</i> <i>Dowling Hall, 7th floor</i>	<a href="http://publicsafety.tufts.edu/police">publicsafety.tufts.edu/police</a> <a href="http://uss.tufts.edu/">uss.tufts.edu/</a>

### Living on Campus

Athletics	<i>Halligan Hall</i>	<a href="http://gotuftsjumbos.com">gotuftsjumbos.com</a>
Campus Life	<i>Mayer Campus Center</i>	<a href="http://ocli.tufts.edu">ocli.tufts.edu</a>
Steve Tisch Sports and Fitness Center	<i>College Avenue</i>	<a href="http://gotuftsjumbos.com/">gotuftsjumbos.com/</a>
Dining Services	<i>89 Curtis Street</i>	<a href="http://dining.tufts.edu">dining.tufts.edu</a>
Residential Facilities	<i>520 Boston Avenue</i>	<a href="http://ase.tufts.edu/reslife/facilities/">ase.tufts.edu/reslife/facilities/</a>
Residential Life and Learning	<i>Harleston Hall</i>	<a href="http://ase.tufts.edu/reslife">ase.tufts.edu/reslife</a>

### Making Plans for the Future

Advising Deans	<i>Dowling Hall, 7th floor</i>	<a href="http://go.tufts.edu/advisingdeans">go.tufts.edu/advisingdeans</a>
Career Services	<i>Dowling Hall, 7th floor</i>	<a href="http://careers.tufts.edu">careers.tufts.edu</a>
Health Professions Advising	<i>Dowling Hall, 7th floor</i>	<a href="http://uss.tufts.edu/hpa">uss.tufts.edu/hpa</a>
Fellowship Advising	<i>Dowling Hall, 7th floor</i>	<a href="http://http://students.tufts.edu/academic-advice-and-support/scholar-development">http://students.tufts.edu/academic-advice-and-support/scholar-development</a>
Pre-Law Advising	<i>Dowling Hall, 7th floor</i>	<a href="http://uss.tufts.edu/pre-law/">uss.tufts.edu/pre-law/</a>
Programs Abroad	<i>Dowling Hall, 7th floor</i>	<a href="http://uss.tufts.edu/studyabroad">uss.tufts.edu/studyabroad</a>

### Paying for College

Bursar	<i>Dowling Hall, 7th floor</i>	<a href="http://students.tufts.edu/financial-services/billing">students.tufts.edu/financial-services/billing</a>
Financial Services	<i>Dowling Hall, 7th floor</i>	<a href="http://uss.tufts.edu/finaid/">uss.tufts.edu/finaid/</a>
Student Employment	<i>Dowling Hall, 7th floor</i>	<a href="http://students.tufts.edu/financial-services/student-employment">students.tufts.edu/financial-services/student-employment</a>

### Staying Connected

Bookstore	<i>46 Professors Row</i>	<a href="http://http://tufts.bncollege.com">http://tufts.bncollege.com</a>
Mail Services	<i>Hill Hall Basement,</i> <i>389 Boston Avenue</i>	<a href="http://www.tufts.edu/central/mailservices/">www.tufts.edu/central/mailservices/</a>
Technology Services	<i>169 Holland Street</i>	<a href="https://it.tufts.edu/">https://it.tufts.edu/</a>

## Jumbo FAQ

### How does academic advising work at Tufts?

First-year students are supported by a strong advising team.

Who:	What they can help you with:
Pre-Major Advisor	Course selection, major exploration, discussion & development of intellectual interests, referral to university resources
Student Success Advisor	Course selection, campus life questions, major exploration/comparison/declaration, university resource questions
Advising Dean	Academic difficulty, extended absences/leaves, petitions for policy exceptions, residency requirement, certifying degree requirements

### What is SIS?

SIS is the online student information system at Tufts that will help you with a long list of tasks including registering for classes, tracking your academic progress and managing your financial aid. SIS can be accessed at <http://go.tufts.edu/sis> and you will login using your Tufts username and password.

### What does it mean to take a class Pass/Fail?

The purpose of the Pass/Fail option is to encourage students to extend their academic interests. Course instructors are not aware if you have elected to take the course pass/fail. Students are graded as usual throughout the course and a final grade of pass is granted if you achieve a D– or higher. A pass does not affect the grade point average, but a failing grade is counted in your GPA. Keep in mind that for Arts and Sciences courses cannot be taken pass/fail to fulfill foundation, distribution, major and minor requirements. For Engineering students, no introductory, foundation, or departmental concentration course may be taken pass/fail.

You must declare a course Pass/Fail by the deadline listed on the academic calendar otherwise you must either complete the course under the existing grading system or withdraw from the course.

### What is a W?

If you choose to drop a course after the official Drop deadline each semester the course will remain on your record. Instead of a receiving a grade, the class will be marked with a “W,” which stands for “Withdraw.” This simply means that the course is part of your permanent record, and is in no way a measure of your performance in the course. There are lots of reasons to choose to withdraw from courses, and any member of the advising team can offer the best advice about what will work for you. Dropping and withdrawing from courses are done on your SIS account.

### Where can I get advice on pre-med or pre-law concerns?

If you are thinking you might apply to medical or law school following your time at Tufts, you will need to be sure that you are taking all of the proper prerequisite coursework. First, take a look at the pre-health section of the First Year Connections website ([go.tufts.edu/firstyear](http://go.tufts.edu/firstyear)) or the pre-law website (<http://uss.tufts.edu/pre-law/>). Watch for sessions and workshops during Orientation and throughout the year. Students may choose to schedule an appointment online, attend drop-in hours with Dean Carol Baffi-Dugan or Stephanie Ripley or by calling Student Services (617-627-2000).

### How can I start thinking about my career after Tufts?

Your first year at Tufts is a great time to begin exploring your interests, skills, and values and how they relate to potential career paths. We encourage you to start exploring the Career Center where you will find resources for everything from choosing a major to getting an internship (<http://careers.tufts.edu/students/>). Take a look at their calendar to find out about helpful workshops, resume critique drop-in hours, or make an appointment to discuss your career ideas.

### How does the university support students with learning differences and/or accessibility needs?

Any undergraduate who requires accommodations for a learning difference or other accessibility needs can visit the Student Accessibility Services website at <http://uss.tufts.edu/arc/disability/>.

### What does it mean to be “in good standing”?

This term reflects both the academic and disciplinary status of a student. Good standing allows a student to be eligible for full participation in the programs and activities of the University. Students must be in good standing to participate in a varsity or club sport program, to hold office in a student organization, or to study abroad. A student is considered in good disciplinary standing unless having been placed on probation for a significant infraction of the University’s rules or policies.

**How does a student take a leave of absence?**

*Personal Leave:* You may take a personal leave at any time but there are many matters to consider. You can notify us that you are taking a leave via SIS, but you should consult your advising dean before making this request.

*Medical Leave:* You may find a leave for medical reasons are necessary. If you want to learn more about this type of leave or request this leave you must meet with your advising dean or with Department of Student Affairs.

*Study Abroad Leave (Tufts Program and Non-Tufts):* Consult with the Office of Study Abroad in Dowling Hall.

**Academic Calendar 2019–2020**

To see the full Tufts Academic Calendar, please visit <http://uss.tufts.edu/stuServ/>.