

HOW TO SIGN UP FOR THE PAYMENT PLAN – PARENT/PAYER VIEW

<https://commerce.cashnet.com/cashnet/paymentportal>

- New payment plan users can select Tufts University from the drop down menu on the right and click “Continue” to go through the enrollment process. (Please have your Student’s ID number and bank account information ready to submit your payment)
- Returning users may access their payment plan account by logging in under the “Registered Users” section below.

The screenshot shows the CASHNET Payment Portal interface. At the top, the logo 'CASHNET Payment Portal' is displayed. Below the logo, there are two main sections: 'Registered Users' and 'New Users'. The 'Registered Users' section includes a form with 'Email Address' and 'Password' fields, a 'Forgot your password?' link, and a 'LOGIN' button. The 'New Users' section includes a text box explaining that the site allows users to sign up for installment payment plans for students enrolled in any of their participating schools, a 'School Name' dropdown menu with 'Tufts University' selected, and a 'CONTINUE' button.

- 1) New users will have to select what payment plan(s) they are signing up for.

Note: *Although it may appear that you have to pay two \$35 fees to sign up for the year, the website will recognize that the actual fee for both plans is \$55. This is the amount that will be presented to you in the agreement page.*

Installment Payment Plans

School Name

Select a Plan

- Enroll in both Fall and Spring (10-month Plan) (Optional)
 - Fall 5-Month Payment Plan
 - Total plan amount:
 - Number of installments: 5
 - Enrollment fee: \$35.00
 - Spring 5-Month Payment Plan
 - Total plan amount:
 - Number of installments: 5
 - Enrollment fee: \$35.00
- Fall 5-Month Payment Plan
 - Total plan amount:
 - Number of installments: 5
 - Enrollment fee: \$35.00
- Spring 5-Month Payment Plan
 - Total plan amount:
 - Number of installments: 5
 - Enrollment fee: \$35.00

- 2) After selecting the plan(s) you want to enroll in, you will have to provide personal information to complete the enrollment. At this point you will also be asked to enter your student's ID number. Should you accidentally type the wrong ID number and this ID matches another student, you may cancel the transaction and start over. But you will have to delete this record from your account by clicking "Remove Student" found in your home page.

Student Information

Student ID

Confirm Student ID

- 3) You can still cancel enrollment in the next screen or choose to enroll in only one plan instead. Once selections have been verified, click 'Continue'.



home make payment help sign out

Training: Student Account Online-Payment Plan

For additional information and frequently asked questions click on the "help" button above. For further assistance with your payment plan, please contact Cashnet customer service at 877-821-0625 to talk to a specialist.

For questions about your eBill and Tufts Student accounts:
Arts, Sciences & Engineering, SMFA, and Fletcher Schools (Medford Campus) Monday-Friday 9AM-5PM Tel: 617-627-2000
Health Sciences Schools (Boston & Grafton Campus) Monday-Thursday 9AM-4PM, Friday 10AM-4PM Tel: 617-636-6551

Fall and Spring

Please select the plans you would like to enroll in at this time. *

Enroll in Fall 2018 5-Month Payment Plan
 Enroll in Spring 2019 5-Month Payment Plan

- 4) You will be asked to provide the amount that you want to sign up for. You will have to enter two amounts, one for fall and one for spring.

For additional information and frequently asked questions click on the "help" button above. For further assistance with your payment plan, please contact Cashnet customer service at 877-821-0625 to talk to a specialist.

For questions about your eBill and Tufts Student accounts:
Arts, Sciences & Engineering, SMFA, and Fletcher Schools (Medford Campus) Monday-Friday 9AM-5PM Tel: 617-627-2000
Health Sciences Schools (Boston & Grafton Campus) Monday-Thursday 9AM-4PM, Friday 10AM-4PM Tel: 617-636-6551

Fall 2018 5-Month Payment Plan

What is the total amount you want to divide into installments? *

- 5) After selecting the amount for fall, you will be presented with your payment agreement and terms for the fall budget, as well as your payment schedule. You must agree to these disclosures if you want to sign up for the plan by checking off the box at the bottom of the page and clicking on "Accept."

Fall 2018 5-Month Payment Plan

The total budget amount for this installment plan is **\$35,500.00**.

What You Pay Now

There is an Enrollment Fee of **\$55.00** to participate in this series of plans. This fee covers your school's administrative costs associated with the plan, and is in addition to the total budget amount.

Because you are enrolling after the normal starting date of this plan, you must pay for the installments you have missed, which total **\$7,100.00**.

What You Pay Later

Listed below are the dates your installments will be due and the amount due for each installment:

Due date	Amount
Due 6/15/2018	\$7,100.00
Due 7/15/2018	\$7,100.00
Due 8/15/2018	\$7,100.00
Due 9/15/2018	\$7,100.00

Late Charge: If a payment is more than 15 days late, you will be assessed a 10.00 late payment fee.

Please refer to the terms and conditions for information about non-payment, default, and right to accelerate.

Terms and Conditions

Please read and indicate your agreement to the following terms and conditions by checking the agreement checkbox below.

Tuition Payment Plan Terms and Conditions

The following disclosures, in addition to the details and disclosures provided above, are made to you pursuant to the Truth in Lending Act.

1. Any student attending Tufts University is eligible to participate in this tuition payment plan (the

* I have read the Truth In Lending disclosures presented on this screen, and agree to be bound by the terms and conditions that govern this tuition payment plan.

[View Agreement](#)

[Cancel](#)

[Accept](#)

- 6) You will need to repeat steps 4 & 5 for the spring term budget.

Spring 2018 5-Month Payment Plan

What is the total amount you want to divide into installments?

*

[Cancel](#)

[Continue](#)

Spring 2018 5-Month Payment Plan

The total budget amount for this installment plan is **\$34,000.00**.

What You Pay Later

Listed below are the dates your installments will be due and the amount due for each installment:

Due date	Amount
Due 10/15/2018	\$6,800.00
Due 11/15/2018	\$6,800.00
Due 12/15/2018	\$6,800.00
Due 1/15/2019	\$6,800.00
Due 2/15/2019	\$6,800.00

Late Charge: If a payment is more than 15 days late, you will be assessed a 10.00 late payment fee.

Please refer to the terms and conditions for information about non-payment, default, and right to accelerate.

Terms and Conditions

Please read and indicate your agreement to the following terms and conditions by checking the agreement checkbox below.

Tuition Payment Plan Terms and Conditions

The following disclosures, in addition to the details and disclosures provided above, are made to you pursuant to the Truth in Lending Act.

1. Any student attending Tufts University is eligible to participate in this tuition payment plan (the

* I have read the Truth In Lending disclosures presented on this screen, and agree to be bound by the terms and conditions that govern this tuition payment plan.

[View Agreement](#)

[Cancel](#)

[Accept](#)

- 7) After accepting the terms for the two semesters, you will be provided a combined payment schedule for all 10 payments and the enrollment fee of \$55 will be displayed. Click "Accept" to continue.

Note: They will not be 10 equal payments unless the budgets are the same amount for each term. **APR rate shown below is not interest, there is no interest charged.** However, Cashnet is required to express the cost of the enrollment fee for the value of your plan for the year as an APR in the disclosures.

Fall and Spring

The total budget amount for this enrollment is **\$69,500.00**.

There is an Enrollment Fee of \$55.00 to participate in this series of plans. This fee covers your school's administrative costs associated with the plan, and is in addition to the total budget amount.

ANNUAL PERCENTAGE RATE	FINANCE CHARGE	AMOUNT FINANCED	TOTAL PAYMENTS	TOTAL SALES PRICE
THE COST OF YOUR CREDIT AS A YEARLY RATE.	THE DOLLAR AMOUNT THE CREDIT WILL COST YOU.	The amount of credit provided to you or on your behalf.	The amount you will have paid after you have made all payments as scheduled.	The total cost of your purchase on credit including your down payment of: <u>\$7,100.00</u>
0.21%	\$55.00	\$69,500.00	\$69,555.00	\$69,555.00

Your payment schedule will be:

Number of Payments	Amount of Payments	When Payments Are Due
1	\$7,155.00	05/14/2018
2	\$7,100.00	06/15/2018
3	\$7,100.00	07/15/2018
4	\$7,100.00	08/15/2018
5	\$7,100.00	09/15/2018
6	\$6,800.00	10/15/2018
7	\$6,800.00	11/15/2018
8	\$6,800.00	12/15/2018
9	\$6,800.00	01/15/2019
10	\$6,800.00	02/15/2019

Cancel

Accept

- 8) You will be asked for additional information about your student and a phone number. When you are done click “Continue” to proceed to the payment screen.

Fall and Spring

*Student's Date of Birth:

*Student's Expected Year of Graduation:

*Payer's Phone Number (With dashes):

- 9) Depending on when you are signing up for the plan, you may be asked to submit a payment(s) at time of enrollment plus the enrollment fee. **Electronic check** is the only option to pay online, you should have your bank account information ready to complete the payment.

Fall and Spring

The following items must be paid now to enroll in the Fall and Spring:

Enrollment Fee	\$55.00
Missed installments	\$7,100.00
Total	\$7,155.00

Which payment method would you like to use to pay this?

New Payment Methods

- Electronic Check
 I do not want to pay the fee; please cancel my enrollment in the plan.

- 10) **(Optional)** You will have the opportunity to enroll in automatic payments at this point by following the instructions displayed. You can deactivate ACH payments or sign up for automatic payments at any time through the home screen.
- 11) Once payment is submitted, you will receive separate emails if an installment(s) was paid at sign up. One will be the receipt for the enrollment fee, and the other will be the receipt for the installment payment. In addition, you will receive an email with a copy of the disclosure for the plan.

Note: Some emails will be sent from a Tufts email address and other emails such as payment reminders might come from a Higher One email address as Cashnet is property of Higher One.