



FIRST LASTNAME

STREET ADDRESS, CITY, STATE, ZIP
FIRST.LAST@TUFTS.EDU

RELEVANT COURSES

Creative Writing
Intermediate Journalism
Directing for Film

SKILLS

Adobe Creative Suite
Website Design

- HTML, CSS
- Wordpress

Film and Video Production

- Final Cut Pro
- Avid

Microsoft Office
Intermediate French

EDUCATION

TUFTS UNIVERSITY, MEDFORD, MA • 5/20XX
BA in English, School of Arts & Sciences
BFA in Studio Art, School of the Museum of Fine Arts at Tufts
Minor: Film and Media Studies, GPA 3.6
Study Abroad: Tufts in Paris Program, Spring 20XX

EXPERIENCE

DIGITAL MEDIA INTERN • TEEN VOGUE-NEW YORK, NY • SUMMER 20XX
Managed social media channels including Instagram and YouTube. Created and edited content for fashion career advice blog on website. Assisted on photo/video shoots and with post-production editing. Revised intern manual including hard copy materials and website content.

GRAPHIC DESIGN INTERN • JIMMY CHOO- NEW YORK, NY • SUMMER 20XX
Assisted graphic designer with design projects for in-store and online advertising using Adobe creative suite. Maximized promotion of brand through social media channels. Developed and edited press releases as requested.

CAMPUS AND COMMUNITY LEADERSHIP

Fashion and Arts Editor, Tufts Daily
Entertainment Board, TUSC-Tufts University Social Collective
Intramural Soccer



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