

Your Street
Your City, State, Zip Code
DATE

Ms. First and Last Name
Employer Name
Street Address
City, State Zip Code

Dear Ms. Last Name,

As a senior at Tufts University earning a BS in Electrical Engineering, I am writing to apply for the position of (job title) at your (geographic) location. The areas of renewable energy engineering and efficiency interest me, and I am confident that my electrical engineering background will provide a helpful perspective on the energy challenges you're facing. I admire (company name's) commitment to tracking emissions and increasing efficiency at all stages of production, and I am eager to be a part of the team that continues to drive these emissions lower.

At Tufts, I have taken a number of relevant traditional and project-based classes. One such project was a research study involving room temperature plasma deposition for the creation of low cost solar cells. It was this research that led to my interest in energy sustainability from an electrical engineering perspective. Through my other coursework and projects, I have developed strong engineering and mathematical skills, including the use of powerful tools such as MATLAB. In addition, I have worked on several team projects that have strengthened my group-oriented skills, and I am well prepared to collaborate with interdisciplinary engineering teams.

Thank you for your considering me for the (job title) role. I can be reached at (email address) and (phone), and I look forward to learning more about this particular position and (name of employer) as a whole.

Sincerely,

Your Name